

FAX



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To: Dan Cantu
Director of Facilities & Construction
Idea Academy
From: Andres Diaz

Pages: 1 Including Cover Page

Date: 01 / 20 / 2010

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Urgent

Please Reply

For Review

Approved Vendor Update

To whom it may concern:

I am writing to inform you on a few updates on Diaz Floors & Interiors as an Approved Vendor. Listed below are organizations we are partnered with and our certifications:

- Buyboard #310-08 03/01/2009 - 02/30/2012
- Region Two 05/01/2009 - 04/30/2011
- TexMas with the following manufacturers: Tandus, Mannington, Lee's Carpet, Shaw
- HUB, CMBL, CCR Certified

Furthermore, Diaz Floors & Interiors has in-house installers and/or we can provide you with the necessary materials to complete your project.

If it is required to fill out a vendor registration form, it would be greatly appreciated if the information were either faxed or emailed to us. We are looking forward to working with you in the near future. Please, do not hesitate to call Rosie or Edith with any question or concerns that you may have.

Thank you,

A handwritten signature in cursive script that reads "Andres Diaz". The signature is written in black ink and is positioned above the printed name.

Andres Diaz

Diaz Floors & Interiors